



YORKTOWN Chamber of Commerce & Agriculture, Inc.

www.yorktowntx.com

email: yorktownchamber@sbcglobal.net

141 S Riedel/PO Box 488, Yorktown, TX 78164 361-564-2661 ph

361-564-2518 fax

2018 Yorktown Market Days VENDOR CONTRACT

Absolutely NO MULES, 4-WHEELERS, GOLF CARTS, etc. may be used on grounds by vendors, attendees, exhibitors, or others.

NAME: _____ PHONE: _____ CELL: _____

ADDRESS: _____ EMAIL: _____

CITY: _____ STATE _____ ZIP _____

DATE(S): _____ SPACE ASSIGNMENT: 1 Space DIMENSIONS: 12' X 12' TAX ID: _____

You must include a copy of your Sales Tax Permit to Sell Products*

FOOD VENDORS must provide proof of permit from Texas Department of Health (See pg 2)

⇒ Photo items must be provided before Market Days

Photo(s) Attached: YES NO

May we share your information with other non-competing show or potential customers calling about you product(s)? If neither is checked we will consider the answer to be no. YES NO

PRODUCT: _____

CONTRACT & PAYMENT IN FULL ARE DUE BEFORE SITE CAN BE SET-UP. No electricity is available at this time.

Sites may be purchased at the rate of \$20.00 a month

A \$35.00 fee plus any other applicable fees will be charged in addition to the amount of the check for any returned check due to insufficient funds or any other reasons.

IN WITNESS THEREOF, THE ABOVE AGREEMENT IS SIGNED BY ALL PARTIES HERETO IN YORKTOWN, DEWITT COUNTY, TEXAS.

- Yorktown Chamber of Commerce & Agriculture reserves the right to remove any vendor at any time for any violation of the regulations set forth in the current year's rules regarding Yorktown Market Days
- In consideration of the use of one or more spaces by the undersigned vendor participating in Yorktown Market Days, the undersigned agrees to defend, indemnify, and hold harmless the Yorktown Chamber of Commerce and Agriculture, its officers, agents, employees, and member from and against all liabilities, claims, suits, or demands for injuries to any person and/or property arising out of the undersigned's participation in such activity. The undersigned further agrees to assume all financial responsibility, including but not limited to damages to property or injuries to persons, arising out of vendor's participation in Yorktown Market Days.
- NO VENDOR shall sell any illegal items or items, retail items or those that infringe upon registered trademarks.

(Sign & return this contract for record keeping purposes. Please correct any inaccuracies.

Please check that you understand &/or have read the terms and conditions of this agreement and agree to abide by them.

INDIVIDUAL _____ DATE _____

YCC&A REPRESENTATIVE _____ DATE _____

To be completed by YCC&A Representative:

Booth Fee: _____ TT Payment/Means: _____ Date _____ YCC&A REP _____

Months paid in 2017 Feb 3 _____ May 5 _____ Aug 4 _____ Nov 3 _____

CHAMBER OF COMMERCE OFFICE HOURS

MONDAY-FRIDAY 9:00 A.M.-4:00 P.M., MARKET DAYS 1ST SATURDAYS (FEB, MAY, AUG., NOV.)

1st Saturday Market Days hours are 9 a.m. to 3 p.m.(exception Aug.)

YORKTOWN MARKET DAYS 2018

1ST SATURDAY OF FEBRUARY, MAY, AUGUST, NOVEMBER (MONTH IN THE MIDDLE OF EACH QUARTER)

"SHOP THE 4 SEASONS" IN YORKTOWN AT YORKTOWN MARKET DAYS

FEBRUARY 3, 2018 MAY 5, 2018 AUG. 4, 2018(9AM-2PM) NOV. 3, 2018

Welcome to Yorktown Market Days! Please consider the following rules and guidelines to insure the success of this quarterly event. We look forward to your participation.

RULES FOR 2018 MARKET DAYS

"RAIN OR SHINE-HOT OR COLD"-We WILL NOT cancel or reschedule Market Days (Space permitting we may relocate if rain is imminent)

FEES City Park Square Spaces-12'x12' for \$20.00 a month.

(First come/first served and a volunteer will place you as you arrive)

All booth spaces are required to be reserved in advance before set-up can begin.

Electricity will not be available. (The possibility will be considered for future events, cost to be determined.)

SPACE RESERVATIONS

The Yorktown Chamber of Commerce office (141 S. Riedel) will be open from 7:00 a.m. each Market Days Saturday to accept reservations from vendors that want to reserve a space for any future Market Days. Vendors must sell out of their space only. Any soliciting outside of your booth space is not permitted. You will not be allowed to sublet your space. You will not be allowed to share your space. All rentals must be handled through the Yorktown Chamber of Commerce. Any vendor who does not respect this regulation will be denied vending privileges at future events.

SPACES

All reserved spaces are measured out 6 feet from the center of the space number. If there are questions, contact the Yorktown Market Days office **before you SET-UP**. If there are problems, you will need to take down and move to the correct area. Please be respectful of your 12'x12' space and your Yorktown Market Days neighbors.

REGISTRATION

All vendors must complete the application and sign the release and indemnification agreement and rules. You must notify the Yorktown Chamber office if any of your information changes. Applications, payment of fees and applicable permits must be presented to the Yorktown Chamber of Commerce **BEFORE** you set-up.

PRODUCT LIMITS

Fireworks or explosives of any kind may not be possessed or sold on City Property. There are no sales or giveaways of animals **IN ANY FORM** at Yorktown Market Days. Pet(s) which accompany you must be caged or leashed. A box is not considered a cage. No animals are allowed in a food vendor's space. Please do not allow pet(s) to relieve themselves in the City Park Yorktown Market Days area. **You will be responsible for cleaning up after your own pet(s).**

Knives: **Do NOT sell knives to anyone under the age of 18.** If a knife is sold to anyone under 18, instant removal from the market and ALL future markets will occur. Yorktown Market Days officials reserve the right to remove any item judged unacceptable. The Yorktown Chamber of commerce reserves the right to limit the number of spaces of the same product. A photograph of your items must be included with your Application for Market Days, for approval.

TIME & SET-UP

We advertise that vendors are doing business between **9a.m.-3 p.m.** You may start setting up your space at 6:00 a.m. and must be completely set-up by 9 a.m. If you are selling out of a trailer, you must be here by 7:30 a.m. At this time, we are accepting trailers on a discretionary basis. Please call the office for more information. **All vendor spaces MUST STAY OPEN until 3 p.m.** (Exceptions are at the discretion of the team of Yorktown Chamber Volunteers) ***In case of emergency***, notify us at **361-564-2661**. All space rentals are final and non-refundable. Yorktown Chamber of Commerce does not cancel Market Days or refund any payments. Please consider the safety and respect of other vendors waiting to park and set up for Yorktown Market Days. Arrive as early as possible, **DO NOT SET UP UNTIL A DIRECTOR SPOTS YOU**, unload as quickly as possible and move your vehicle immediately. Setup can become a problem without the cooperation of all vendors. All vehicles **MUST** be out of the barricaded area prior to 9 a.m. and **NO VEHICLES** may re-enter the area before 3 p.m. All vendors should be ready for business by 9 a.m.

Vendors are required to park on the North side of the park in order to leave ample parking for shoppers. We also need to be respectful of people renting or attending events at the Fire Station, vendors parking on the far north corner of the park should provide adequate opportunities for parking room for the convenience of potential customers.

ELECTRICITY

Electricity will not be offered. This option will be considered for future events for a nominal charge. Details will be provided after further consideration has been made. CORDS ACROSS WALKWAYS WILL NOT BE ALLOWED.

SALES TAX NUMBERS

The State Comptroller of Public Accounts requires you to have a sales tax number and to pay sales tax. (The Yorktown tax rate is currently 7.5%) Be sure to include your number on the application and a copy of your permit for our files. If you have any questions about sales tax, call the Texas State Comptroller at 800-252-5555 or visit their website at www.window.state.tx.us for details.

FOOD VENDOR

The Texas Department of Health requires food vendors to obtain permits. A food Vendor will NOT BE ALLOWED to set up without the proper permit. Original permits must be displayed in the vendor's space. Please prove the Chamber office with a copy for our files. Vendor with temporary food licenses must bring the original permit to the Chamber office on the day of or prior to the show so that a copy can be made for our files. To inquire about food permits requirements or exceptions call the Texas Department of Health at 512-834-6626 or visit their website at the www.dshs.state.tx.us/fdlicense for more information. The State of Texas occasionally sends representatives to Market Days to verify sales tax and food permits.

If you are using oil for your food products, you must take the oil with you when the market closes. Trash receptacles may not be used for oil. If you are caught doing this may result in being banned from future events.

OVERNIGHT CAMPING ON DOWNTOWN STREETS

Overnight Camping on downtown streets or the City Park is not allowed. Camping sites are available throughout the City of Yorktown at various RV parks, please make arrangements accordingly.

CLEAN-UP

Each vendor is responsible for his/her own space and should be left clean and orderly before departure. Trash containers are provided for your use. **DO NOT PUT COALS ON THE GROUND OR THE STREET.** Failure to leave your spot clean and orderly may result in an additional fee, an increase in rent or permanent termination to participate in Market Days.

PARKING

- There is no reserved parking for Yorktown Market Days, All handicap parking must be observed only vehicles with Handicap permits may use those spaces.
- Parked vehicles **MUST NOT** block entrances to walkways. Vehicles **MUST NOT** block the drive-thru lane of The First National Bank of Yorktown or entrances to the businesses on the 100 Block of North Riedel.
- The vendors will need to move their vehicle once finished unloading. Except "FRESH PRODUCE" vendors selling out of their vehicles. Vendors are required to park on the North end of the park.
- There is limited parking for vendors. Please keep ample parking in the Yorktown City Park open for shoppers. Vendors parking in front of stores on Main Street is prohibited and violators of this agreement will asked to be moved.
- No parking within barricaded areas. Violation of any of the above parking rules will result in the vehicle being towed AT THE OWNER'S EXPENSE.
- No vehicles are permitted inside the barricaded area after 9 a.m. and prior to 3 p.m. There will be NO EXCEPTIONS. This is a matter of PUBLIC SAFETY.

RESTROOM FACILITIES

There are restrooms at the West End of the Yorktown City Park. Your assistance in helping us maintain these facilities will contribute to the continued use of such amenities.

RESTRICTIONS

No alcohol (opened) is allowed in the Yorktown City Park or Downtown Main Street or in your space for consumption. No animal sales of any kind. **ANY** soliciting outside of your booth space is prohibited. Religious and/or Political solicitation is strictly prohibited.

EMERGENCIES

If you have a problem during the day, contact the Yorktown Market Days chairman or visit the Yorktown Chamber of Commerce office at 141 S. Riedel. **In case of a dire emergency, please dial 911.**

VIOLATION OF THE YORKTOWN MARKET DAY RULES, ANY PUBLIC CONFRONTATION WITH ANOTHER VENDOR OR REPRESENTATIVE OF THE YORKTOWN CHAMBER OF COMMERCE WILL RESULT IN THE TERMINATION OF YOUR APPLICATION AND IMMEDIATE ORDERS TO LEAVE THE PREMISES.

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Note: August Date will be open from 9AM-2PM