



Yorktown Western Days Association, Inc.

www.yorktowntx.com

141 S Riedel P.O. Box 488 Yorktown, TX 78164

361-564-2661 ph 361-564-2518 fax

Email: office@yorktowntx.com

March 15, 2018

Dear Craft Vendor,

The Western Days Board of Directors is diligently working to produce a great 60th Annual Western Days Festival. Yorktown's Western Days is a FREE family fun festival. Activities include something for the very young to the young at heart. An important part of producing a great festival is VENDORS. That means we are interested in YOU being a part of this celebration.

This is a **Revised Contract** from previous years. Changes have been made in hopes of making this festival the very best it can be. Interested vendors are asked to complete the contract and submit it along with your payment to the address above. Due to the nature of organizing a festival of this size, time limits and regulations are pertinent. Please read the following information. If you have any questions contact Mary Ann Kenne, chairperson at 361-564-7226.

Vendor spaces are not guaranteed until **FULL** payment has been received. A 12' X 12' space cost \$300, after October 1st the fee increases to \$350. **Returning vendors must be Paid in Full by May 15, 2018 to guarantee the same space they had last year.** A complete and signed contract plus payment must be submitted **prior** to setup. At last year's show, vendors were offered a booth discount for the 2018 festival **if paid in full before leaving the festival grounds on Sunday, October 22, 2017.** If full payment was not received at that time, the discount offer is void. If a partial payment was made, a refund may be given with the approval of the Western Days Committee.

Booths must be set up and ready for operation by 4 p.m. on Friday, 11 a.m. on Saturday and Sunday. All vehicles must be off festival premises by 3 p.m. on Friday. Restocking purposes on Saturday and Sunday is allowed, but vehicles must be OFF the premises by 8 a.m. on Saturday and 9 a.m. on Sunday. No vehicle will be allowed into festival grounds until the grounds are cleared of pedestrians at the close of each night, this includes Sunday.

We try to give vendors their same space from the year before. HOWEVER, sometimes this is not possible and/or the Western Days committee feels it is in the best interest of the festival to move a vendor. If this occurs and the vendor is not happy, he/she may request a full refund and leave but will not be allowed back into any future festivals, without the approval of the Western Days Committee.

If you wish to move to another space, this again is entirely up to the association chairperson. We will try to work with each vendor so everyone has a pleasant and prosperous weekend at our festival.

Many vendors have indicated that they do not want to stay open til the end of Friday and Saturday night's performances. Often times other vendors WANT to stay open but don't like the dark closed up spot next to them. Please check with the vendor chairperson BEFORE closing early. We will work with all vendors on this issue. You must stay open till at least 10 p.m.

We will have a night watchman in the area on Thursday night from 10 p.m. til 6 a.m on Friday, from midnight on Friday til 6 a.m. on Saturday and from 1 a.m. til 6 a.m. on Sunday. This does not constitute complete security. So please take precautions in securing your goods. The Association makes a reasonable effort to ensure the safety of all persons and property.

Deadlines, rules and regulations will be strictly enforced. In years past, leniency has created empty spaces and loss of revenue.

There will be a \$5 fee for each credit card payment made. There is no designated parking vendors.

We do not cancel, reschedule or refund due to weather.

Sincerely,

Mary Ann Kenne, Vendor Chairperson



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60th Annual Yorktown Western Days

OCTOBER 19-20-21, 2018

Craft Vendor Contract

- * Booth space fee is \$300 for a 12' X 12' area. After October 1st the booth fee increases to \$350. Each booth space includes one outlet. Booth areas may be **increased** by either a whole or half space, if available.
- * Trailers will be allowed in designated areas only at the discretion of the Western Days Committee.
- * ALL business must be conducted within assigned area. **Roving exhibitors WILL NOT be allowed.**
- * Be sure your display or trailer will fit into the designated space rented. Dimensions must include footage for tongue, door openings etc.
- * All vendors must notify the Western Days Association of any information changes PRIOR to setting up.
- * All vendors must be specific as to what items they will be selling, exhibiting or giving away. **Only items listed on the accepted contract will be allowed to be sold, exhibited or given away.** Please include photos with your application. We realize that it may not be feasible to list every item (ex: children's toys) but please be as specific as possible.
- * No vendor can "sub-lease" or "share" their booth space. NO EXCEPTIONS.
- * No glass containers allowed unless previously approved by the Western Days Committee (candles, ornaments, etc)
- * No one is allowed to setup, tear down or restock except at times set up prior to the event. Absolutely not during festival hours. No vehicle will be allowed into festival grounds until the grounds are cleared of pedestrians at the close of each night, this includes Sunday.
- * No vendor is allowed to sell or have fireworks or explosives of any kind. Vendors are not allowed to sell knives or guns (this includes bubble guns, rubber band guns, or any other gun that ejects any object), laser lights, puff cigarettes, ever burning cigarettes, drug paraphernalia, water toys, or merchandise with profane or obscene images or wording, silly string, marshmallows or any other items that can cause a mess or be a hinderance to other vendors, merchandise and customers.
- * Food and drinks are not allowed to be sold under the "craft" vendor contract unless approved by the Western Days committee.
- * Pets are NOT allowed.
- * All vendors must be setup and operational by 4 p.m. on Friday, by 11 a.m. on Saturday and Sunday. You do have the option of opening earlier than the stated times.
- * Vendor spaces are assigned by the Western Days Committee. Returning vendors must be **Paid in Full by MAY 15, 2018** to guarantee their same space. At last year's show, vendors were offered a booth discount for the 2018 festival **if paid in full before leaving the festival grounds on Sunday, October 22, 2017.** If full payment was not received at that time, the discount offer is void. If a partial payment was made, a refund may be given with the approval of the Western Days Committee. This **WILL BE** enforced.
- * Vendors are to furnish their own display installations, tables, chairs, lights, extensions cords, tents and any other items needed for their setup. Displays must be in good taste
- * Vendors are to keep their assigned area clean during operational hours and before leaving.
- * Once accepted, refunds will not be made.
- * **Absolutely NO** 3 or 4-wheelers, golf carts, etc. may be used on festival grounds except for Western Days Association staff & security.
- * All decisions are regulated and made final by the Western Days Committee.

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Complete, sign and return to address above with payment.

Name _____

Address _____

Phone _____

Email _____

Sales Tax ID _____

Dimensions _____

Booth Fee \$ _____

Items to be Sold, Exhibited or Given Away: _____

I have read and agree to the rules stated and understand that failure to comply to these rules may terminate this contract and I may be asked to leave the festival without refund. I agree to keep the Western Days Association, Inc. and all of it's supporting entities harmless from and against any and all loss to property or injury to persons or any loss by fire or theft.

Applicant's Signature _____ ***Date*** _____

Office Use Only: Date Accepted _____ Payment Means _____ Booth Fee _____

Total Payment _____ ***Space # assigned*** _____ WD Representative _____